



POLICY – FLYING OF FLAGS

Adopted by Council 13 July 2022
(Resolution No 2022/135)

Created By: - Governance Department
Prepared Date: - 4 July 2022
Version No: - 4.0
Adopted: - 14 May 2014; Revised and adopted by Council 14.02.18,
Revised 13 July 2022
Review Date: - 12 July 2026

Introduction

To communicate Council's decision of when and how it will fly the Australian National Flag and the Australian Aboriginal Flag.

Scope

This applies to all flags flown from the Council Chambers flag poles.

Policy Statement

1. The Australian National Flag and the Australian Aboriginal Flag are to be flown on the Council Chambers flag poles from Monday to Friday from 8.30 am until close of business. At close of business the flags are to be taken down for security reasons.
2. The Australian National Flag will be flown on the far-left side of a person facing the Council Chambers.
3. Other flags or ensigns shall be no larger and flown at the same height as the Australian National Flag.
4. The Australian National Flag will be raised first and lowered last when flown with other flags.
5. On Remembrance Day, the Australian National Flag will be flown at peak from 8.30 am and lowered to half mast from 10.30 am until 11.02 am, after the two minutes of silence, and again at the peak from 11.02 am until close of business.
6. Council will fly the flags at half-mast when directed to by the Australian Government. As per the flag flying protocol, all flags in the set will be flown at half-mast.
7. The General Manager may direct the flags be flown at half-mast on the death of a prominent local citizen or on the day of their funeral.

Legislation

Flags Act 1953

Department of the Prime Minister and Cabinet – Australian National Flag Protocols.